



**Farmington Community Library  
Board of Trustees Meeting  
Thursday, May 12, 2022  
6:00 p.m.**

**Contact Trustees**

**<http://www.farmlib.org/contact-the-library-board/>**

Farmington Community Library Board of Trustees  
Regular Meeting – 6:00 p.m.  
May 12, 2022

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**Budget Hearing presented by Plante Moran from 6:00-6:30**

- **Call to Order (6:35)**
- **Approval of Agenda**
- **Minutes**
  - Approval of Minutes - Regular Board Meeting - April 14, 2022
- **Presentation by Attorney Mike Blum (6:45-7:15)**
  - Open Meetings Act (OMA)
  - Freedom of Information Act (FOIA)
- **Treasurers Report (7:15-7:20)**
  - Operating Bills
  - Approval of March 2022 Bills
- **Friends Report (7:20-7:30)**
- **Interim Director's Report (7:30-7:50)**
  - Facilities Report
  - Introduction of a staff member
- **Sub-Committee Updates (7:50-8:10)**
  - Strategic Planning Committee
  - Personnel Committee
- **Unfinished Business (8:10-8:30)**
  - Salary Adjustments
  - Dress Code
- **New Business (8:30-8:50)**
  - Budget Approval
- **Board Trustee Comments and Announcements**
- **Correspondence**
- **Public Comment (3 minutes per person)**
- **Adjournment**

**FARMINGTON COMMUNITY LIBRARY**  
**Fiscal Year 2023 Recommended Budget**

		FY 2021 Actual	FY 2022 Proposed Amended Budget	FY 2022 Year To Date Actual (through January 31, 2022)	FY 2022 Projected	FY 2023 Recommended Budget
<b>REVENUES</b>						
000404	Summer Tax Revenue - Hills	3,394,148	3,536,531	3,476,431	3,536,531	3,690,852
000405	Summer Tax Revenue - City	338,444	367,945	343,823	367,945	382,464
000406	Winter Tax Revenue - Hills	2,042,435	2,070,545	1,308,473	2,070,545	2,161,002
000407	Winter Tax Revenue - City	197,200	215,420	143,577	215,420	223,934
000410	Delinquent Taxes	16,245	16,200	3,185	16,200	16,250
000450	MI Special Assmt/replaced PPT	315,943	318,490	-	318,490	315,945
000539	State Penal Fine Revenue	159,114	185,000	-	185,000	159,115
000540	State Aid - Farmington Library	78,154	60,000	-	60,000	78,155
000541	Grant Revenue	784	1,820	-	1,820	785
000602	Auditorium Fees	(3,350)	15,000	7,360	15,000	15,000
000603	Metro Net Agency Fee	10,000	10,000	10,000	10,000	10,000
000642	Copy Vending Machine Revenue	4,196	32,150	12,839	32,150	32,150
000643	Snack Vending Machines Revenue	43	45	-	45	45
000644	Paver Sales	400	125	125	125	125
000645	Legacy Gift/Memorial Revenue	-	-	-	-	-
000646	Memorial & Gifts Revenue	9,429	11,700	6,509	11,700	11,700
000655	Fines, Fees & Lost Book	5,364	6,400	3,691	6,400	6,400
000665	Interest	2,737	3,700	2,132	3,700	3,700
000670	Interest - Gift Fund only	36	30	5	30	30
000671	Other Income	37,212	26,280	15,096	26,280	26,280
000674	Gifts FROM Friends of Library	-	80,000	61,007	80,000	80,000
000675	Contributions	-	-	-	-	-
<b>TOTAL REVENUES</b>		<b>6,608,535</b>	<b>6,957,381</b>	<b>5,394,253</b>	<b>6,957,381</b>	<b>7,213,933</b>

		FY 2021 Actual	FY 2022 Proposed Amended Budget	FY 2022 Year To Date Actual (through January 31, 2022)	FY 2022 Projected	FY 2023 Recommended Budget
<b>EXPENDITURES</b>						
<b>PAYROLL EXPENSES:</b>						
000702	Salaries & Wage Expense	1,998,609	2,668,800	1,208,745	2,668,800	2,881,608
000709	Employers FICA expense	143,171	204,600	92,949	204,600	220,805
000723	OPEB -Retiree MERS RHFV	78,426	116,300	21,671	116,300	143,200
000724	Retiree Health Ins	130,663	159,800	104,605	159,800	149,200
000725	Dental, Optical, & Hearing	-	30,000	8,661	30,000	30,000
000726	Hospitalization Insurance	229,782	307,100	171,608	307,100	327,900
000727	Group Life - Mutual of Omaha	12,269	20,400	9,637	20,400	21,200
000728	Retirement Fund - Employers	175,679	267,000	151,959	267,000	290,816
000729	Unemployment Compensation	203,727	-	-	-	-
<b>TOTAL PAYROLL EXPENSES:</b>		<b>2,972,325</b>	<b>3,774,000</b>	<b>1,769,836</b>	<b>3,774,000</b>	<b>4,064,729</b>

<b>OPERATING EXPENSES:</b>						
000750	Office Supplies	10,289	20,000	8,955	20,000	20,000
000752	Operating Supplies	14,485	24,450	8,687	24,450	24,450
000754	Vending Equipment & Supplies	14,095	24,500	12,756	24,500	24,500
000791	Newspapers & Periodicals	34,006	38,000	29,008	38,000	38,000
000801	Professional Services	605,751	275,000	157,445	275,000	275,000
000850	Telephone	19,287	20,460	11,073	20,460	20,460
000851	Postage	1,726	7,000	1,006	7,000	7,000
000860	Transportation	709	1,090	481	1,090	1,090
000880	Programming & Publicity	14,798	15,000	1,468	15,000	15,000
000900	Processing	-	52,000	29,785	52,000	52,000
000902	Friends Gift Purchases	1,750.00	80,000	9,976	80,000	80,000
000911	Training & Conferences	12,623	15,175	8,532	15,175	23,000
000915	Memberships	6,565	18,100	4,779	18,100	18,100
000918	Water	36,733	37,250	19,984	37,250	37,250
000920	Electricity	176,372	188,000	98,817	188,000	188,000
000921	Heat	22,896	26,000	6,279	26,000	26,000
000925	Landscaping /Snow Removal	30,907	39,500	20,688	39,500	39,500

		FY 2021 Actual	FY 2022 Proposed Amended Budget	FY 2022 Year To Date Actual (through January 31, 2022)	FY 2022 Projected	FY 2023 Recommended Budget
000930	Maintenance/Repairs	-	47,000	26,758	47,000	47,000
000931	Repairs & Maintenance Supplies	46,582	69,000	10,414	69,000	69,000
000934	Maintenance Contracts	301,712	300,000	131,235	300,000	300,000
000935	Insurance & Bonds	69,543	76,620	75,538	76,620	76,620
000949	Technology Upgrades	44,282	155,000	29,405	155,000	155,000
000950	E Library Cataloging (OCLC)	20,416	21,175	21,175	21,175	21,175
000955	Miscellaneous	53,647	7,000	2,694	7,000	7,000
000957	COVID 19	30,187	55,825	9,828	55,825	10,000
000975	Building & Improvements	180,575	320,000	200,247	320,000	320,000
000980	Furniture/Furnishings	-	40,000	-	40,000	60,000
000981	Vehicle	522	1,600	911	1,600	1,600
000982	Books	219,858	259,000	148,418	259,000	278,000
000983	Ebooks	-	-	-	-	100,000
000984	Software	45,760	75,000	18,667	75,000	75,000
000985	Equipment	5,603	50,525	8,252	50,525	70,525
000986	Computers	13	35,000	9,980	35,000	35,000
000987	Integrated Library System (ILS)	-	189,000	107,008	189,000	189,000
000988	Audio Visual	18,547	42,000	13,042	42,000	55,000
000989	Information Resources	191,255	294,735	169,462	294,735	219,400
000990	Video/ DVD/ Movie Collection	78,656	81,600	28,534	81,600	68,450
000991	TLN (formerly Metro Net)	25,589	36,500	20,731	36,500	36,500
000995	Transfer Out	220,126	145,276	-	145,276	65,584
<b>TOTAL OPERATING EXPENSES:</b>		<b>2,555,866</b>	<b>3,183,381</b>	<b>1,510,106</b>	<b>3,183,381</b>	<b>3,149,204</b>
<b>TOTAL EXPENDITURES</b>		<b>5,528,191</b>	<b>6,957,381</b>	<b>3,279,941</b>	<b>6,957,381</b>	<b>7,213,933</b>

	FY 2021 Actual	FY 2022 Proposed Amended Budget	FY 2022 Year To Date Actual (through January 31, 2022)	FY 2022 Projected	FY 2023 Recommended Budget
<b>TOTAL REVENUES</b>	6,608,535	6,957,381	5,394,253	6,957,381	7,213,933
<b>TOTAL EXPENDITURES</b>	5,528,191	6,957,381	3,279,941	6,957,381	7,213,933
<b>SURPLUS OR DEFICIT</b>	<b>1,080,344</b>	-	<b>2,114,312</b>	-	<b>0</b>
<b>NET REVENUES OVER EXPENDITURES:</b>	1,080,344	-	2,114,312	-	0
<b>BEGINNING FUND BALANCE (Est.)</b>	3,990,793	5,054,916		5,054,916	5,054,916
<b>Change in Fund Balance</b>	1,080,344	-		-	0
<b>Employee Benefit Fund</b>	(16,221)				
<b>ENDING FUND BALANCE (Est.)</b>	5,054,916	5,054,916		5,054,916	5,054,916

**Farmington Community Library Board of Trustees**  
**Board Meeting - 6:00 p.m. – April 14, 2022**  
**Draft**

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Board Members Present: Stryd, White, Brown, Murphy, Duron-Willner, Kelly, McClellan

Board Members Absent: Hahn

Staff Members Present: Siegrist, Wrench, Showich-Gallup, Peterson

Staff Members Absent: None

**CALL TO ORDER**

The Board Meeting was called to order at 6:05 p.m. by Board President Duron-Willner.

**APPROVAL OF AGENDA**

**MOTION** by Kelly to approve the Agenda for the April 14, 2022 Board meeting, was supported by McClellan.

**Vote: Aye: All in favor (7-0)**

**Opposed: None**

**Motion passed.**

**APPROVAL OF MINUTES**

**MOTION** by White to approve the Minutes of the Regular Board Meeting on March 10, 2022, was supported by Brown.

**Vote: Aye: Stryd, White, Brown, Murphy, Duron-Willner, Kelly**

**Opposed: None**

**Abstain: McClellan**

**Motion passed.**

**Space Utilization Study**

Presentation by Merritt Cieslak Design

**FRIENDS' REPORT** (Stacey Charlebois)

- Donations can now be accepted online. Website created by Ashley Sims and Sarah Zitter Masindi.
- Book sales coming in May, during Founders Fest.
- Reminder: Gala is June 3.

**OPERATING BILLS**

**MOTION** by Brown that the Board of Trustees approve expenditures totaling \$340,862.97 was supported by Stryd.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

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## **FINANCIAL REPORT**

**MOTION** by Brown to receive and file the Monthly Budget for March, 2022, was supported by McClellan.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

## **Space Utilization Study**

Presentation by Luckenbach Ziegelman

## **LIBRARY DIRECTOR'S REPORT** (Kelley Siegrist)

- Staffing: Jill Baker is returning to the position of Head of Adult Services. Hannah Hering accepted the position of Head of Circulation Services at the Branch.
- K. Sexton, M. Showich-Gallup, K. Siegrist attended the Public Library Association conference.
- Population as certified by the Library of Michigan is 83,986 for Farmington Hills and 11,597 for Farmington for a total of 95,583. This is an increase from 90,112 certified in 2019-2020.
- Some outreach: K. Siegrist and S. Zitter Masindi gave an update on library happenings to the Exemplar Club. K. Siegrist and S. Vaughn attended the Oakland County Business Forward Initiative Open House. FCL staff participate on the Juneteenth Planning Committee. Juneteenth events will span June 17-19. K. Siegrist will read names as part of the Day of Remembrance ceremonies at the Holocaust Memorial Center.
- New film series will start on fourth Sunday of every month.
- TALK (Text and Learn for Kindergarten) official kickoff is April 23. This is a statewide outreach to families with children heading to kindergarten.

## **FACILITIES REPORT** (Donald Wrench)

- It is confirmed that the large fire door can still be used, rather than building a wall between the original part of the library and the addition. D. Wrench is still investigating what will be needed to fix door properly and effectively.
- Bid received for Liberty Street exterior doors.
- Work continuing on drinking fountain replacement at Liberty Street.
- Investigation continuing on material handling system (conveyor).
- Electrical load study being done as D. Wrench investigates potential e-vehicle charging stations.

## **COMMITTEE REPORTS**

### **Strategic Planning** (Michele Kelly)

**MOTION** by Kelly to send out RFP for a strategic planning facilitator (with appropriate edits of dates) was supported by Stryd.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

### **Personnel Committee** (Ernie McClellan)

**MOTION** by McClellan to remove interim from the title, and name Kelley Siegrist as Director of the Farmington Community Library, with appropriate salary to be determined within 30 days, was supported by Stryd.

**Vote: Aye: All in favor (roll call)**

**Opposed: None**

**Motion passed.**



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**MOTION** by McClellan to approve a 2022 salary increase of 2.5% COLA plus a performance increase based on annual rating assigned by supervisor of 1-3% was supported by White.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**MOTION** by McClellan to raise FCL salary minimums and maximums to meet Detroit Suburban Librarians Round Table (DSLRT) averages for Class 6 libraries was withdrawn.

**UNFINISHED BUSINESS**

- Space Utilization Study

**MOTION** by Stryd to accept Merritt Cieslak Design's proposal for a Space Utilization Study was supported by Kelly.

**Vote: Aye: Duron-Willner, Murphy, Kelly, Stryd, McClellan**

**Opposed: Brown**

**Abstain: White**

**Motion passed.**

**MOTION** by Duron-Willner to approve Merritt Cieslak Design to conduct the space utilization study after the strategic plan has dictated when that study should occur was supported by Kelly.

**Vote: Aye: Duron-Willner**

**Opposed: Brown, McClellan, Kelly, Stryd, Murphy, White**

**Motion failed.**

- Collection Development Policy

**MOTION** by White to approve the Collection Development Policy was supported by Kelly.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**NEW BUSINESS**

None

**BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS**

D. Duron-Willner: we've made progress in transparency on website, variety of programming, board members are stewards of library in community. Thank you to board.

**CORRESPONDENCE**

B. Bruns appreciating board efforts during Librarian Appreciation Week.

**PUBLIC COMMENT**

M. Showich-Gallup: very grateful for big turn in library events that took place one year ago.

**ADJOURNMENT**

**MOTION** by McClellan to adjourn the Board Meeting, was supported by Stryd.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

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The Board meeting was adjourned at 9:13 pm by President Duron-Willner. The next meeting of the Library Board is scheduled for Thursday, May12, 2022, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary  
Library Board of Trustees



**Plante & Moran, PLLC**  
27400 Northwestern Highway  
P.O. Box 307  
Southfield, MI 48037-0307  
Tel: 248.352.2500  
Fax: 248.352.0018  
plantemoran.com

May 9, 2022

To: Kelley Siegrist, Library Director  
Farmington Community Library (FCL) Board of Directors

**Re: April 2022 Monthly Financial Statements**

Enclosed are the following Monthly Financial Statements for your review:

1. Check Register
2. Balance Sheet – General Fund
3. Revenue & Expenditure Report – General Fund
4. Balance Sheet – Endowment Fund
5. Revenue & Expenditure Report – Endowment Fund
6. Balance Sheet – Capital Reserve Fund
7. Revenue & Expenditure Report – Capital Reserve Fund
8. Investment Report

Note: We are unable to obtain online banking access to the Liberty Endowment account located at Fidelity. This account will be updated upon receipt of the paper statement.

Thank you.

*Disclaimer: These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.*

## Farmington Community Library Check Register

Date	Vendor	Document No	Amount Cleared
<b>Bank: Comerica - 4751 - Comerica</b>		<b>Account No: 1852674751</b>	
04/13/2022	10126--Michigan Employers Retirement		4,302.25 04/30/2022
04/13/2022	10126--Michigan Employers Retirement		1,458.86 04/30/2022
04/13/2022	10126--Michigan Employers Retirement		1,193.98 04/30/2022
04/13/2022	10126--Michigan Employers Retirement		3,148.39 04/30/2022
04/13/2022	10140--ADP, LLC		20,955.12 04/30/2022
04/13/2022	10126--Michigan Employers Retirement		4,029.39 04/30/2022
04/22/2022	10140--ADP, LLC		3,536.48 04/30/2022
04/22/2022	10140--ADP, LLC		311.25 04/30/2022
04/27/2022	10126--Michigan Employers Retirement		4,338.34 04/30/2022
04/27/2022	10126--Michigan Employers Retirement		1,460.13 04/30/2022
04/27/2022	10126--Michigan Employers Retirement		1,187.20 04/30/2022
04/27/2022	10126--Michigan Employers Retirement		3,378.55 04/30/2022
04/27/2022	10126--Michigan Employers Retirement		4,026.65 04/30/2022
04/27/2022	10126--Michigan Employers Retirement		15,023.28 04/30/2022
04/27/2022	10140--ADP, LLC		21,393.82 04/30/2022
<b>Total for Comerica - 4751</b>			<b>89,743.69</b>
<b>Bank: Bill.com Clearing - Bill.com Money Out Clearing</b>		<b>Account No:</b>	
04/04/2022	10144--Mutual Of Omaha		1,466.47 In Transit
04/04/2022	10186--Cengage Learning Inc / Gale		1,800.00 In Transit
04/04/2022	10079--Midwest Tape Hoopla		95.00 In Transit
04/04/2022	10033--Demco Inc.		1,072.79 In Transit
04/04/2022	10022--Tech Logic		1,121.00 In Transit
04/04/2022	10035--The Library Network		2,978.00 In Transit
04/04/2022	10012--NBS		358.00 In Transit
04/04/2022	10117--Headtech Electronics		175.00 In Transit
04/04/2022	10031--Quill LLC		529.01 In Transit
04/04/2022	10220--PTS Communications		150.00 In Transit
04/04/2022	10020--Gordon Food Service Inc		47.95 In Transit
04/04/2022	10063--City Of Farmington - Water		1,077.96 In Transit
04/04/2022	10042--Rowan & Littlefield Publishing Group		138.38 In Transit
04/04/2022	10284--MBM Technology Solutions		799.00 In Transit
04/04/2022	10315--MetroNet Consortium		360.00 In Transit
04/04/2022	10038--Douglas Moye		168.00 In Transit
04/04/2022	10032--The Friends Of The Library		275.00 In Transit
04/04/2022	10426--Rochester Hills Public Library		20.95 In Transit
04/04/2022	10021--Home Depot Credit Services		134.70 In Transit
04/04/2022	10425--The Arab American News		300.00 In Transit
04/04/2022	10008--Amazon		999.48 In Transit
04/04/2022	10004--Ingram Library Services		134.96 In Transit
04/04/2022	10082--OverDrive, Inc		506.73 In Transit
04/04/2022	10221--Jennifer Willard		118.45 In Transit
04/04/2022	10027--Great Lakes Ace Hardware		17.16 In Transit
04/04/2022	10075--Lush Lawn/Safari Tree		143.50 In Transit
04/04/2022	10000--Baker & Taylor Inc		3,225.01 In Transit
04/04/2022	10011--Midwest Tape		226.38 In Transit
04/04/2022	10011--Midwest Tape		7,580.40 In Transit
04/13/2022	10082--OverDrive, Inc		1,166.92 In Transit
04/13/2022	10029--Unique		90.00 In Transit
04/13/2022	10079--Midwest Tape Hoopla		8,596.05 In Transit
04/13/2022	10035--The Library Network		2,003.83 In Transit
04/13/2022	10017--CDW Government Inc		636.78 In Transit
04/13/2022	10102--Wesco Receivables Corp		81.54 In Transit
04/13/2022	10160--Maria Showich-Gallup		796.95 In Transit
04/13/2022	10260--Kristel Sexton		978.32 In Transit
04/13/2022	10201--Plante Moran		6,147.33 In Transit
04/13/2022	10010--McCoy Maintenance Inc		10,174.23 In Transit
04/13/2022	10000--Baker & Taylor Inc		8,484.75 In Transit
04/13/2022	10004--Ingram Library Services		511.78 In Transit
04/13/2022	10046--EnvisionWare, Inc		18,938.72 In Transit
04/13/2022	10011--Midwest Tape		3,354.15 In Transit
04/19/2022	10134--State Of Michigan		365.00 In Transit
04/19/2022	10334--FastSigns		83.52 In Transit
04/19/2022	10074--Library Design Assoc, Inc.		400.00 In Transit
04/19/2022	10044--American Printing Services		12,415.00 In Transit
04/19/2022	10029--Unique		125.30 In Transit
04/19/2022	10031--Quill LLC		34.74 In Transit
04/19/2022	10428--Kenneth Woods		200.00 In Transit

## Farmington Community Library Check Register

Date	Vendor	Document No	Amount Cleared
04/19/2022	10137--Value Line Publishing Inc		1,475.00 In Transit
04/19/2022	10141--Benistar/UA-6803		12,901.00 In Transit
04/19/2022	10429--Luckenbach Ziegelman Gardner Architects PLLC		3,950.00 In Transit
04/19/2022	10054--Schindler Elevator Corp		788.87 In Transit
04/19/2022	10016--Advanced Pest Control		149.00 In Transit
04/19/2022	10068--Gallagher Fire Equipment		551.25 In Transit
04/19/2022	10008--Amazon		180.49 In Transit
04/19/2022	10011--Midwest Tape		2,165.67 In Transit
04/19/2022	10000--Baker & Taylor Inc		4,334.80 In Transit
04/19/2022	10082--OverDrive, Inc		4,523.26 In Transit
04/22/2022	10082--OverDrive, Inc		3,000.00 In Transit
04/26/2022	10008--Amazon		29.96 In Transit
04/26/2022	10015--Toshiba America Business Solutions		1,519.08 In Transit
04/26/2022	10215--SenSource		1,092.00 In Transit
04/26/2022	10364--Blick Art Materials		78.18 In Transit
04/26/2022	10144--Mutual Of Omaha		1,577.79 In Transit
04/26/2022	10143--Blue Care Network		24,822.17 In Transit
04/26/2022	10094--Michigan Library Association		2,636.29 In Transit
04/26/2022	10284--MBM Technology Solutions		799.00 In Transit
04/26/2022	10430--Ming Louie		275.00 In Transit
04/26/2022	10417--Anna Granch		133.29 In Transit
04/26/2022	10040--Foster, Swift, Collins & Smith		180.00 In Transit
04/26/2022	10147--EHIM		707.52 In Transit
04/26/2022	10106--AT&T Long Distance		5.89 In Transit
04/26/2022	10075--Lush Lawn/Safari Tree		189.79 In Transit
04/26/2022	10050--Lakeshore Learning Materials		630.91 In Transit
04/26/2022	10431--Fish Window Cleaning		4,150.00 In Transit
04/29/2022	10035--The Library Network		166.00 In Transit
04/29/2022	10020--Gordon Food Service Inc		43.96 In Transit
04/29/2022	10117--Headtech Electronics		720.00 In Transit
04/29/2022	10050--Lakeshore Learning Materials		264.43 In Transit
04/29/2022	10090--Dubois Chemicals, Inc		216.45 In Transit
04/29/2022	10045--Discount School Supply		205.84 In Transit
04/29/2022	10012--NBS		540.00 In Transit
04/29/2022	10099--The New York Times		1,261.00 In Transit
04/29/2022	10040--Foster, Swift, Collins & Smith		450.00 In Transit
04/29/2022	10021--Home Depot Credit Services		219.00 In Transit
04/29/2022	10103--All American Tree Service		800.00 In Transit
04/29/2022	10075--Lush Lawn/Safari Tree		302.00 In Transit
04/29/2022	10016--Advanced Pest Control		119.00 In Transit
04/29/2022	10026--FJ Lafontaine & Sons Landscaping		540.00 In Transit
04/29/2022	10432--Justin Mitchell		42.00 In Transit
04/29/2022	10004--Ingram Library Services		420.16 In Transit
04/29/2022	10011--Midwest Tape		3,040.91 In Transit
04/29/2022	10000--Baker & Taylor Inc		6,946.81 In Transit
	<b>Total for Bill.com Clearing</b>		<b><u>190,747.96</u></b>

**Bank: Comerica - 4744 - Comerica**

**Account No: 1852674744**

04/08/2022	10006--Bright House Networks		123.99 04/30/2022
04/08/2022	10009--Consumers Energy		1,283.36 04/30/2022
04/12/2022	10019--Clear Rate Communications		421.40 04/30/2022
04/12/2022	10009--Consumers Energy		3,224.07 04/30/2022
04/13/2022	10330--Comerica Commerical Card Services		3,142.66 04/30/2022
04/13/2022	10014--T-Mobile		1,161.30 04/30/2022
04/19/2022	10005--DTE Energy		2,919.06 04/30/2022
04/19/2022	10005--DTE Energy		10,244.28 04/30/2022
04/20/2022	10243--Unemployment Insurance Agency		250.00 04/30/2022
04/25/2022	10003--AT&T		708.64 04/30/2022
04/25/2022	10003--AT&T		239.00 04/30/2022
	<b>Total for Comerica - 4744</b>		<b><u>23,717.76</u></b>

**Motion required:**

I move that the Board approve the above expenditures as presented

**Grand Total: \$304,209.41**

Farmington Community Library  
Comparative Balance Sheet  
As of April 30, 2022

General Fund

	PERIOD ENDED 06/30/2021	PERIOD ENDED 04/30/2022	CHANGE	% CHANGE
<b>Assets</b>				
Cash & Cash Equivalents	419,870.53	234,900.32	(184,970.21)	(44.05) %
000001 - General Checking - Comerica	2,620,772.32	0.00	(2,620,772.32)	(100.00) %
000002 - General - J Fund - Comerica	1,260.00	1,260.00	0.00	0.00 %
000004 - Petty Cash	240,923.08	451,694.48	210,771.40	87.48 %
000007 - Payroll Checking - Comerica	326.02	0.00	(326.02)	(100.00) %
000010 - Pamphlet Checking	1,694,500.07	6,770,212.38	5,075,712.31	299.54 %
000011 - Millage Money Market - Comerica	1,781.92	0.00	(1,781.92)	(100.00) %
000012 - Winter Millage - Comerica Bank	399,061.60	0.00	(399,061.60)	(100.00) %
000013 - Gift Checking - Talmer Bank	5,378,495.54	7,458,067.18	2,079,571.64	38.66 %
<b>Total Cash &amp; Cash Equivalents</b>				
<b>Other Assets</b>				
000018 - Accounts Receivable	249,956.62	0.00	(249,956.62)	(100.00) %
000040 - Accounts Receivable - Metro Net	20,914.55	94,034.08	73,119.53	349.61 %
000042 - Accounts Receivable - Friends	44,303.17	33,096.44	(11,206.73)	(25.29) %
000043 - Accounts Receivable - Interlibrary Loan	0.00	48.67	48.67	100.00 %
000123 - Prepaid Expense	148,617.67	1,186.38	(147,431.29)	(99.20) %
<b>Total Other Assets</b>	<b>463,792.01</b>	<b>128,365.57</b>	<b>(335,426.44)</b>	<b>(72.32) %</b>
<b>Total Assets</b>	<b>5,842,287.55</b>	<b>7,586,432.75</b>	<b>1,744,145.20</b>	<b>29.85 %</b>
<b>Liabilities and Equity</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
000202 - Accounts Payable	190,193.07	18,978.19	(171,214.88)	(90.02) %
000203 - Manual Accounts Payable	20,665.73	0.00	(20,665.73)	(100.00) %
000209 - Friends of Library - Book Sale	133.00	1,407.75	1,274.75	958.45 %
000216 - Due to Other Governments	9,854.10	9,854.10	0.00	0.00 %
000256 - Year End - other Accruals	59,950.00	0.00	(59,950.00)	(100.00) %
000257 - Accrued Payroll	67,141.05	0.00	(67,141.05)	(100.00) %
000258 - Section 125- Medical Reimbrsmt	281.60	316.41	34.81	12.36 %
<b>Total Current Liabilities</b>	<b>348,218.55</b>	<b>30,556.45</b>	<b>(317,662.10)</b>	<b>(91.22) %</b>
<b>Long Term Liabilities</b>				
000331 - Unemployment Liability	401,930.00	400,481.75	(1,448.25)	(0.36) %
000339 - Unearned Revenues	52,998.45	0.00	(52,998.45)	(100.00) %
<b>Total Long Term Liabilities</b>	<b>454,928.45</b>	<b>400,481.75</b>	<b>(54,446.70)</b>	<b>(11.96) %</b>
<b>Total Liabilities</b>	<b>803,147.00</b>	<b>431,038.20</b>	<b>(372,108.80)</b>	<b>(46.33) %</b>
<b>Equity</b>				
000390 - Fund Balance	3,958,796.83	5,054,919.00	1,096,122.17	27.68 %
<b>Total Equity</b>	<b>3,958,796.83</b>	<b>5,054,919.00</b>	<b>1,096,122.17</b>	<b>27.68 %</b>
<b>Net Income Current Period</b>	<b>1,080,343.72</b>	<b>2,100,475.55</b>	<b>1,020,131.83</b>	<b>94.42 %</b>

Farmington Community Library  
Comparative Balance Sheet  
As of April 30, 2022

	PERIOD ENDED 06/30/2021	PERIOD ENDED 04/30/2022	CHANGE	% CHANGE
Total Liabilities and Equity	<u>5,842,287.55</u>	<u>7,586,432.75</u>	<u>1,744,145.20</u>	<u>29.85 %</u>

# Farmington Community Library Revenue and Expenditure Report As of April 30, 2022

General Fund

	Year Ending 06/30/2021		Year Ending 06/30/2022		Year To Date 04/30/2022	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	% BUDGET	
<b>Revenue</b>						
000404 - Summer Tax Revenue - Hills	3,394,148.18	3,536,531.00	3,536,531.00	3,487,282.40	98.61 %	
000405 - Summer Tax Revenue - City	338,444.05	367,945.00	367,945.00	346,061.85	94.05 %	
000406 - Winter Tax Revenue - Hills	2,042,434.78	2,070,545.00	2,070,545.00	2,012,665.36	97.20 %	
000407 - Winter Tax Revenue - City	197,199.55	215,420.00	215,420.00	201,313.60	93.45 %	
000410 - Delinquent Taxes	16,245.10	6,200.00	16,200.00	3,426.28	21.15 %	
000450 - MI Special Assmt/replaced PPT	315,943.41	318,490.00	318,490.00	318,883.19	100.12 %	
000539 - State Penal Fine Revenue	159,114.17	185,000.00	185,000.00	0.00	0.00 %	
000540 - State Aid - Farmington Library	78,154.11	60,000.00	60,000.00	46,642.58	77.74 %	
000541 - Grant Revenue	783.90	1,820.00	1,820.00	3,200.00	175.82 %	
000602 - Auditorium Fees	(3,350.00)	0.00	15,000.00	8,870.00	59.13 %	
000603 - Metro Net Agency Fee	10,000.00	10,000.00	10,000.00	10,000.00	100.00 %	
000642 - Copy Vending Machine Revenue	4,196.22	2,150.00	32,150.00	19,600.68	60.97 %	
000643 - Snack Vending Machines Revenue	42.82	45.00	45.00	0.00	0.00 %	
000644 - Paver Sales	400.00	0.00	125.00	500.00	400.00 %	
000646 - Memorial & Gifts Revenue	9,429.21	11,700.00	11,700.00	7,578.50	64.77 %	
000655 - Fines, Fees & Lost Book	5,363.80	5,400.00	6,400.00	5,084.76	79.45 %	
000665 - Interest	2,736.78	3,500.00	3,700.00	3,082.88	83.32 %	
000670 - Interest - Gift Fund only	36.14	30.00	30.00	5.03	16.77 %	
000671 - Other Misc Revenue	37,212.33	12,280.00	26,280.00	20,584.29	78.33 %	
000674 - Gifts From Friends of Library	0.00	62,000.00	80,000.00	77,635.17	97.04 %	
<b>Total Revenue</b>	<b>6,608,534.55</b>	<b>6,869,056.00</b>	<b>6,957,381.00</b>	<b>6,572,416.57</b>	<b>94.47 %</b>	
<b>Expenses</b>						
<b>Payroll and Related Expenses</b>						
000702 - Salaries & Wage Expense	1,998,609.34	2,668,800.00	2,668,800.00	1,809,351.71	67.80 %	
000709 - Employers FICA expense	143,170.99	204,600.00	204,600.00	137,119.94	67.02 %	
000723 - OPEB Expense	78,425.96	116,300.00	116,300.00	46,511.32	39.99 %	
000724 - Retiree Health Ins	130,662.74	150,800.00	159,800.00	128,371.89	80.33 %	
000725 - Dental, Optical, & Hearing	0.00	30,000.00	30,000.00	13,179.43	43.93 %	
000726 - Hospitalization Insurance	229,782.10	307,100.00	307,100.00	239,109.44	77.86 %	
000727 - Group Life - Mutual of Omaha	12,268.61	20,400.00	20,400.00	13,254.59	64.97 %	
000728 - Retirement Fund - Employers	175,678.50	204,780.00	267,000.00	219,809.36	82.33 %	
000729 - Unemployment Compensation	203,727.05	0.00	0.00	250.00	0.00 %	
<b>Total Payroll and Related Expenses</b>	<b>2,972,325.29</b>	<b>3,702,780.00</b>	<b>3,774,000.00</b>	<b>2,606,957.68</b>	<b>69.08 %</b>	
<b>Other Expenses</b>						
000750 - Office Supplies	10,289.34	12,050.00	20,000.00	11,773.88	58.87 %	
000752 - Operating Supplies	14,484.66	19,450.00	24,450.00	12,482.40	51.05 %	
000754 - Vending Equipment & Supplies	14,095.42	19,500.00	24,500.00	18,211.64	74.33 %	
000791 - Newspapers & Periodicals	34,006.10	38,000.00	38,000.00	35,252.32	92.77 %	



Farmington Community Library  
Revenue and Expenditure Report  
As of April 30, 2022

General Fund

	Year Ending 06/30/2021		Year Ending 06/30/2022		Year To Date 04/30/2022	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	% BUDGET	% BUDGET
000801 - Professional Services	605,751.28	275,000.00	275,000.00	200,544.62	72.93 %	72.93 %
000802 - Friends - Credit Crd pass thru	0.00	0.00	0.00	(800.00)	0.00 %	0.00 %
000850 - Telephone	19,286.59	20,460.00	20,460.00	15,849.46	77.47 %	77.47 %
000851 - Postage	1,725.87	7,000.00	7,000.00	2,256.11	32.23 %	32.23 %
000860 - Transportation	709.14	1,090.00	1,090.00	2,435.33	223.42 %	223.42 %
000880 - Programming & Publicity	14,798.16	15,000.00	15,000.00	2,125.84	14.17 %	14.17 %
000900 - Processing	0.00	12,000.00	12,000.00	29,785.00	57.28 %	57.28 %
000901 - Gift Fund Purchases	0.00	0.00	0.00	5,787.57	0.00 %	0.00 %
000902 - Friends Gift Purchases	1,750.00	0.00	0.00	33,510.28	41.89 %	41.89 %
000911 - Training & Conferences	12,623.10	15,175.00	15,175.00	11,507.77	75.83 %	75.83 %
000915 - Memberships	6,565.37	18,100.00	18,100.00	8,718.48	48.17 %	48.17 %
000918 - Water	36,732.73	37,250.00	37,250.00	22,807.96	61.23 %	61.23 %
000920 - Electricity	176,371.69	188,000.00	188,000.00	138,038.51	73.42 %	73.42 %
000921 - Heat	22,895.96	26,000.00	26,000.00	21,060.67	81.00 %	81.00 %
000925 - Landscaping /Snow Removal	30,907.16	39,500.00	39,500.00	33,359.54	84.45 %	84.45 %
000930 - Maintenance/Repairs	0.00	0.00	47,000.00	32,509.02	69.17 %	69.17 %
000931 - Repairs & Maintenance Supplies	46,581.73	69,000.00	69,000.00	18,335.29	26.57 %	26.57 %
000934 - Maintenance Contracts	301,711.85	300,000.00	300,000.00	190,592.66	63.53 %	63.53 %
000935 - Insurance & Bonds	69,542.55	71,620.00	76,620.00	75,538.00	98.59 %	98.59 %
000949 - Technology Upgrades	44,282.08	155,000.00	155,000.00	29,404.50	18.97 %	18.97 %
000950 - E Library Cataloging (OCLC)	20,416.26	20,420.00	21,175.00	21,174.80	100.00 %	100.00 %
000955 - Miscellaneous	53,647.06	7,000.00	7,000.00	3,306.39	47.23 %	47.23 %
000957 - COVID-19	30,187.24	55,825.00	55,825.00	10,202.54	18.28 %	18.28 %
000975 - Building & Improvements	180,574.50	300,000.00	320,000.00	200,247.43	62.58 %	62.58 %
000980 - Furniture/Furnishings	0.00	40,000.00	40,000.00	0.00	0.00 %	0.00 %
000981 - Vehicle	521.95	1,050.00	1,600.00	1,289.46	80.59 %	80.59 %
000982 - Books	219,858.24	245,000.00	259,000.00	198,211.22	76.53 %	76.53 %
000984 - Software	45,760.19	75,000.00	75,000.00	23,348.99	31.13 %	31.13 %
000985 - Equipment	5,602.52	50,525.00	50,525.00	14,114.74	27.94 %	27.94 %
000986 - Computers	12.99	35,000.00	35,000.00	24,434.67	69.81 %	69.81 %
000987 - Integrated Library System	0.00	70,000.00	189,000.00	107,008.08	56.62 %	56.62 %
000988 - Audio Visual	18,547.35	42,000.00	42,000.00	28,042.09	66.77 %	66.77 %
000989 - Information Resources	191,255.20	205,735.00	294,735.00	218,456.08	74.12 %	74.12 %
000990 - Video/ DVD/ Movie Collection	78,656.12	81,600.00	81,600.00	40,725.31	49.91 %	49.91 %
000991 - TLN (formerly Metro Net)	25,589.14	30,000.00	36,500.00	23,334.69	63.93 %	63.93 %
Total Other Expenses	2,335,739.54	2,598,350.00	3,038,105.00	1,864,983.34	61.39 %	61.39 %
Total Expenses	5,308,064.83	6,301,130.00	6,812,105.00	4,471,941.02	65.65 %	65.65 %
Transfers						
000995 - Transfer out	(220,126.00)	(567,926.00)	(145,276.00)	0.00	0.00 %	0.00 %

Farmington Community Library  
 Revenue and Expenditure Report  
 As of April 30, 2022

	Year Ending 06/30/2021	Year Ending 06/30/2022	Year To Date 04/30/2022	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE
				% BUDGET
Total Transfers	(220,126.00)	(567,926.00)	(145,276.00)	0.00 %
Total Revenue in Excess of Expenses	1,080,343.72	0.00	0.00	0.00 %
			2,100,475.55	

Farmington Community Library  
 Comparative Balance Sheet  
 As of April 30, 2022

	PERIOD ENDED 06/30/2021	PERIOD ENDED 04/30/2022	CHANGE	% CHANGE
<b>Assets</b>				
Cash & Cash Equivalents	352,745.48	348,976.03	(3,769.45)	(1.06) %
000017 - Library Endowment Fund	352,745.48	348,976.03	(3,769.45)	(1.06) %
Total Cash & Cash Equivalents	352,745.48	348,976.03	(3,769.45)	(1.06) %
<b>Total Assets</b>				
<b>Liabilities and Equity</b>				
<b>Equity</b>				
000375 - Fund Balance - Restricted - Farmington Branch	100,000.00	100,000.00	0.00	0.00 %
000380 - Fund Balance - Committed - future endowments	254,510.45	252,745.48	(1,764.97)	(0.69) %
Total Equity	354,510.45	352,745.48	(1,764.97)	(0.49) %
Net Income Current Period	(1,764.97)	(3,769.45)	(2,004.48)	113.57 %
Total Liabilities and Equity	352,745.48	348,976.03	(3,769.45)	(1.06) %

Farmington Community Library  
 Revenue and Expenditure Report  
 As of April 30, 2022

Revenue  
 000669 - Investment Gain Loss  
 Total Revenue  
 Total Revenue in Excess of Expenses

	Year Ending 06/30/2021	Year To Date 04/30/2022
END BALANCE		YTD BALANCE
	(1,764.97)	(3,769.45)
	<u>(1,764.97)</u>	<u>(3,769.45)</u>
	<u>(1,764.97)</u>	<u>(3,769.45)</u>

Farmington Community Library  
Comparative Balance Sheet  
As of April 30, 2022

Capital Reserve Fund

	PERIOD ENDED 06/30/2021	PERIOD ENDED 04/30/2022	CHANGE	% CHANGE
<b>Assets</b>				
Cash & Cash Equivalents	1,827.14	0.00	(1,827.14)	(100.00) %
000006 - Capital Reserve Money Market	0.00	2,302,305.05	2,302,305.05	100.00 %
000011 - Millage Money Market - Comerica	2,299,542.65	0.00	(2,299,542.65)	(100.00) %
000014 - Capital Reserve Cash	2,301,369.79	2,302,305.05	935.26	0.04 %
Total Cash & Cash Equivalents	2,301,369.79	2,302,305.05	935.26	0.04 %
<b>Liabilities and Equity</b>				
Equity				
000390 - Fund Balance	2,080,794.71	2,301,369.79	220,575.08	10.60 %
Total Equity	2,080,794.71	2,301,369.79	220,575.08	10.60 %
Net Income Current Period	220,575.08	935.26	(219,639.82)	(99.57) %
Total Liabilities and Equity	2,301,369.79	2,302,305.05	935.26	0.04 %

Farmington Community Library  
 Revenue and Expenditure Report  
 As of April 30, 2022

Capital Reserve Fund

Revenue  
 000665 - Interest  
 Total Revenue  
 Transfers  
 000699 - Transfer in  
 Total Transfers  
 Total Revenue in Excess of Expenses

	Year Ending 06/30/2021 END BALANCE	Year To Date 04/30/2022 YTD BALANCE
	449.08	935.26
	<u>449.08</u>	<u>935.26</u>
	220,126.00	0.00
	<u>220,126.00</u>	<u>0.00</u>
	<u>220,575.08</u>	<u>935.26</u>

Farmington Community Library  
Investment Report  
Month Ending March 31, 2022

Account Name	Balance	Current Rate	Current Month Interest	YTD Interest Income (by Calendar Year)	Investment Type	GL Acct
Cornelia Millage Money Market	9,072,517.43	0.06%	451.99	4,431.85	Money Market	000011
Fidelity Liberty Endowment	348,976.03	0.00%	(2,075.06)	(5,153.88)	Investment	000017
	<u>9,421,493.46</u>			<u>(722.03)</u>		

## **Director's Report May 12, 2022**

### **Bosch Grant**

We received notice that we were approved for the Bosch Grant in the amount of \$29,052. The items we asked the grant to cover included:

Ten laptop computers (\$12,030)

Stem Kits for elementary-aged children (\$2,740.84)

Seed Library (\$500)

Renewal of our subscription to Udemy (Cengage Learning \$13,781.25)

### **Patron Comments**

Included in your Board packet.

### **Staffing**

Jill Baker, Head of Adult Services, first day was May 4. We brought in lunch on both May 4 (at FH) and May 5 (at FA) so that all staff could have a chance to talk with her socially. We also have two new staff additions – Monica Sloan started May 9 as a PT Librarian in the Adult Dept., Sandhya Kammanadiminti started May 10 as a PT Paraprofessional in the Children's Dept., and Sarah Boggs starts May 17 as a PT Library Assistant in the Technical Services Dept.

### **Monthly Birthday Celebrations**

April birthdays included Beth Bruns, Linda Rindt-Frantz, Gloria Merenda, Lisa Laesch-Vanstone, Rebecca Brown. Vanilla Cake with Cream Cheese Filling and Chocolate Tuxedo Cake were the cakes of choice for April.

### **Farmington/Farmington Hills Foundation for Youth and Families Award Presentation**

On Thursday, May 26, Maria Showich-Gallup, Sherri Vaughn, and myself will be attending breakfast at the Longacre House as the Library was the recipient of a grant back in the Fall. The grant was for \$1000 for the Storybook Pathway Project in Downtown Farmington.

### **Vendor Demos**

Since returning from PLA, we have been scheduling and sitting through demos of different event calendars and meeting room reservation products, community calendars, mobile apps, and something called StackMap - after a user searches the library catalog, they see a button that displays a map of the floor where their item is located.

### **Summer Reading Kickoff**

Summer Reading starts on Saturday, June 4. We have programs for all ages.

### **Art on the Grand – BookFest**

In partnership with KickStart Farmington, the library is participating in a BookFest on Saturday, June 4 in the parking lot near The Vines in Downtown Farmington.



**Summer Events**

As we gear up for summer, the library is out and about in the community a lot. We have plans to be at Art on the Grand, the Farmers Market, hosting concerts – Family Fun in Riley Park, Lunch Beats, the Founders Day Parade and others. I think that these events are a perfect opportunity for board members to connect with staff and the community. As we flesh that out more, I will give you a list of events and hopefully some of you can attend.

**Greater Farmington/Farmington Hills Area Chamber**

The library will be hosting a Boost! Ignite Your Business Event on Thursday, July 7 from 8:00-9:30 AM.

Submitted by  
Kelley Siegrist  
Director



FARMINGTON COMMUNITY LIBRARY

www.farmlib.org

How are we doing?

Name

Date

4/19/2022

Address

City

Zip

Phone

Email

What made your Library visit special?

Handwritten response area with multiple horizontal lines.

Turn over to leave a suggestion for Library staff.



FARMINGTON COMMUNITY LIBRARY

www.farmlib.org

How are we doing?

Name

Date

4-2022

Address

City

Zip

Phone

Email

What made your Library visit special?

VERY HELPFULL

Turn over to leave a suggestion for Library staff.

Suggestion:

It would be great if newspapers were available online.

**Thank you for taking the time to fill out this form. Please place it in the Suggestion Box. Our Service Improvement Team reads and reviews all suggestions!**

Main Library 32737 W. 12 Mile Road, Farmington Hills, MI 48334 • Farmington Branch 23500 Liberty Street, Farmington, MI 48335

Suggestion:

GOOD SERVICE FRIENDLY &  
HELPFUL

**Thank you for taking the time to fill out this form. Please place it in the Suggestion Box. Our Service Improvement Team reads and reviews all suggestions!**

Main Library 32737 W. 12 Mile Road, Farmington Hills, MI 48334 • Farmington Branch 23500 Liberty Street, Farmington, MI 48335



FARMINGTON COMMUNITY LIBRARY

www.farmlib.org

How are we doing?

Name \_\_\_\_\_ Date 04-09-2022

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email none

What made your Library visit special?

I was asking Gloria to help me to get to research for my medical transportation service in Farmington area, if I know it's not part of your job. Gloria help me to get to place # of the bus transportation in Farmington in Colby Center. I was so grateful for her help which was much needed on my part. Thx Gloria. P.S I was very grateful for all the services from Farmington Library staff. This team!

Turn over to leave a suggestion for Library staff



FARMINGTON COMMUNITY LIBRARY

www.farmlib.org

How are we doing?

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

What made your Library visit special?

Still Hiding Behind  
Barcodes - Too Bad

Turn over to leave a suggestion for Library staff



FARMINGTON COMMUNITY LIBRARY

www.farmlib.org

How are we doing?

Name \_\_\_\_\_ Date 04/20/2022
Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_
Phone \_\_\_\_\_ Email \_\_\_\_\_

What made your Library visit special?

The Staff here were excellent in assisting me with my needs. So friendly and professional. Will return again. Great Job

Turn over to leave a suggestion for Library staff.



FARMINGTON COMMUNITY LIBRARY

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How are we doing?

Name \_\_\_\_\_ Date \_\_\_\_\_
Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_
Phone \_\_\_\_\_ Email \_\_\_\_\_

What made your Library visit special?

I enjoy working in front of the fireplace and the library staff is always top-notch.

Suggestion: Either contract with a new Coffee Machine Vendor or lease space to a coffee shop. (MACHINE is often Out of Order Over the past 2+ YEARS)

Turn over to leave a suggestion for Library staff.



FARMINGTON COMMUNITY LIBRARY

www.farmlib.org

How are we doing?

Name \_\_\_\_\_ Date 4/21/22

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

What made your Library visit special?

SHARON HELP ME WITH PAPER WORK



Turn over to leave a suggestion for Library staff.



FARMINGTON COMMUNITY LIBRARY

www.farmlib.org

How are we doing?

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

What made your Library visit special?

for kids books. we loved your service - and the maintenance of books.

Keep Rocking Thank you 😊

Turn over to leave a suggestion for Library staff.