

**Farmington Community Library Board of Trustees
Board Meeting - 6:00 p.m. – August 10, 2023**

Board Members Present: Doby, Hahn, Murphy, McClellan, Brown

Board Members Absent: White

Staff Members Present: Siegrist, Peterson, Vaughn, Wrench, Showich-Gallup, Zitter

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 6:05 p.m. by Board President McClellan.

APPROVAL OF AGENDA

MOTION by Doby to approve the Agenda for the August 10, 2023 Board meeting was supported by Hahn.

Vote: Aye: All in favor (5-0)

Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by Brown to approve the Minutes of the Regular Board Meeting held on July, 2023, with correction of date from May to June, was supported by Doby.

Vote: Aye: All in favor (~~4-0~~)(5-0)

Opposed: None

Abstain: Hahn

Motion passed.

Treasurers Report

OPERATING BILLS

MOTION by Brown that the Board of Trustees approve July expenditures totaling \$628,575.30 was supported by Murphy.

Vote: Aye: All in favor (5-0)

Opposed: None

Motion passed.

FRIENDS' REPORT No report

LIBRARY DIRECTOR'S REPORT (Kelley Siegrist)

- New library website will be ready August 24th.
- The next food truck Tuesday will be Aug 29th
- Teen creative writing Awards will be September 9th.
- We had 3,664 participants in the summer reading program.
- There have been 149 hours of bereavement time used by staff.
- Sarah discussed the new web service provider that starts on the 24th and that board meetings will be available on Youtube.

- Profile of staff member – Sherri Vaughn discussed the library's non-profit fundraising series, the business plan builder program, and the lunch and learn program.

- **Facilities Report** (Donald Wrench)
 - The conveyor prints were approved
 - Liberty St. garden pump repairs/replacement is ongoing.
 - Working on installing lockers at the 12 mile library for hold pickups.

COMMITTEE REPORTS

Strategic Planning

None

Personnel Committee (Ernie McClellan)

- Sharon Snodgrass was selected by the Personnel Committee to join the board and we await the approval from FH City council. A meeting will be set up with the Working Conditions Committee in the near future.

UNFINISHED BUSINESS

- None

NEW BUSINESS

- **Holiday Schedule**

MOTION by Brown to approve the 2024 Holiday Schedule was supported by Doby.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Doby to recommend Sharon Snodgrass to Mayor Barnett for Board Trustee was seconded by Brown.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

Doby thanked the Personnel committee for their efforts

McClellan attended the joint Farmington Hills and Farmington City Council meeting. Mayor Barnett asked the Board to be there.

CORRESPONDENCE

None

PUBLIC COMMENT

None

ADJOURNMENT

MOTION by McClellan to adjourn the Board Meeting was supported by Murphy.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Board meeting was adjourned by President McClellan at 7:55 pm. The next meeting of the Library Board is scheduled for Thursday, September 14 at 6:00 pm.

Respectfully Submitted,

Renee Murphy, Trustee filling in for
Jim White, Secretary
Library Board of Trustees