

**Farmington Community Library Board of Trustees
Board Meeting - 6:00 p.m. – December 14, 2023**

Board Members Present: Murphy, Brown, White, McClellan, Hahn, Muthukuda, Snodgrass

Board Members Absent: Doby

Staff Members Present: Siegrist, Showich-Gallup, Peterson, Baker, McCormick

Staff Members Absent: None

CALL TO ORDER

The Regular Board Meeting was called to order at 6:01 by President Ernie McClellan..

APPROVAL OF AGENDA

MOTION by Brown to approve the Agenda for the December 14, 2023 Board meeting with the changing of “Approval of November 2023 Bills” to “Financial Reports” was supported by Murphy.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by White to approve the Minutes of the Regular Board Meeting held on November 9, 2023, was supported by Brown.

Vote: Aye: McClellan, Murphy, Muthukuda, Snodgrass, Brown, White

Opposed: None

Abstain: Hahn

Motion passed.

TREASURER’S REPORT (K. Brown)

MOTION by Brown to approve November expenditures totaling \$293,846.54 was supported by White.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Brown to receive and file November 2023 financial reports was supported by Murphy.

Vote: Aye: All in favor

Opposed: None

Motion passed.

FRIENDS’ REPORT (K. Siegrist on behalf of S. Charlebois)

- Reminder to all to renew memberships.

LIBRARY DIRECTOR’S REPORT (K. Siegrist)

- City of Farmington Hills has chosen a different Blue Cross health plan for city employees. FCL staff are also covered under the same plan.
- Per the Michigan Municipal League, FCL continues to reduce liability costs.

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- Large fire door / wall has passed final inspection.
 - The new Automatic Materials Handling system is in operation.
 - FCL will be a location for gaining access to Narcan. Dispensers will be placed on property at both locations by the Emergency Preparedness Commission.

Server Replacement (P. McCormick)

- Bids to replace server equipment damaged in August power outage have been received. Recommendation is to accept bid from Elevate Technology.

Facilities Update (J. Baker)

- Elevator work at Twelve Mile is being completed.

UNFINISHED BUSINESS

Michigan Class

- no motion

Defined Contribution Waiting Period

- no motion. Personnel Committee will study.

SUBCOMMITTEE UPDATES

Personnel - none

Master Plan - meeting postponed till January

NEW BUSINESS

Server Replacement

MOTION by Murphy to accept the bid from Elevate Technology for \$33,405 was supported by Brown.

Vote: Aye: McClellan, Murphy, Brown, Snodgrass, Muthukuda, White

Opposed: Hahn

Motion passed.

Millage Discussion

MOTION by White to place millage issue (language as yet undetermined) on November, 2024, ballot was supported by Murphy.

Vote: Aye: All in favor

Opposed: None

Motion passed.

CORRESPONDENCE

None

PUBLIC COMMENT

M. Leadham, Farmington Hills - loves staff and appreciates wifi hotspots.

TRUSTEE COMMENT

None

ADJOURNMENT

The Board meeting was adjourned by President McClellan at 7:32 pm. The next meeting of the Library Board is scheduled for Thursday, January 11, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees