

Farmington Community Library Board of Trustees
Board Meeting - 6:00 p.m. – February 8, 2024
Draft

Board Members Present: Murphy, Brown, White, McClellan, Hahn, Snodgrass

Board Members Absent: Muthukuda, Doby

Staff Members Present: Siegrist, Showich-Gallup, Baker, Peterson

Staff Members Absent: None

CALL TO ORDER

The Regular Board Meeting was called to order at 6:05 by President Ernie McClellan..

APPROVAL OF AGENDA

MOTION by Murphy to approve the Agenda for the February 8, 2024 Board meeting was supported by Brown.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by White to approve the Minutes of the Regular Board Meeting held on January 11, 2024,, was supported by Snodgrass.

Vote: Aye: Murphy, Brown, White, McClellan, Snodgrass

Opposed: None

Abstain: Hahn

Motion passed.

TREASURER'S REPORT (K. Brown)

MOTION by Brown to approve November expenditures totaling \$674,726.93 was supported by Hahn.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

MOTION by Brown to receive and file January 2024 financial reports was supported by Snodgrass.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

FRIENDS' REPORT (S. Charlebois)

- Friends' board is considering a citywide mailing this spring.
- A Giving Day will potentially be held during National Library Week in April.

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LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- The regular March Library Board meeting will be held at downtown Farmington. Meeting, as always, is open to the public.
- New library cards based on designs by contest winners are now available. Getting a new card means getting a new patron number.
- Upcoming programs include Battle of the Books, the Odds and Ends Art Auction, and the Community Rummage Sale.

UNFINISHED BUSINESS

Michigan Class

MOTION by Brown to move money in Endowment Fund and \$4 million from Comerica Millage Money Market account into Michigan CLASS was supported by Murphy.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

Defined Contribution Waiting Period

MOTION by Hahn to initiate 5-year vesting period for defined retirement contribution for new hires, with a library match of 50 cents to employee's dollar, up to five percent of salary, was supported by Murphy.

Vote: Aye: 2

Opposed: 4

Motion failed.

MOTION by White to initiate 5-year vesting period for defined retirement contribution for new hires, with a library match of one dollar to employee's dollar, up to five percent of salary, was supported by Brown.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

Merit Pay Above Salary Range

MOTION by White to allow merit pay to be paid in lump sum if qualifying employee is at top of salary range was supported by Murphy.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

Meeting Room Rental Fees

MOTION by Snodgrass to waive rental fees for meeting rooms was supported by White.

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Vote: Aye: All in favor (6-0)
Opposed: None
Motion passed.

SUBCOMMITTEE UPDATES

Personnel - none
Master Plan - none

NEW BUSINESS

Hold lockers - no motion

MOTION by Doby to add Dilhara Muthukuda to the Personnel Committee was supported by Snodgrass.

Vote: Aye: All in favor (7-0)
Opposed: None
Motion passed.

CORRESPONDENCE

None

PUBLIC COMMENT

None

TRUSTEE COMMENT

None

ADJOURNMENT

The Board meeting was adjourned by President McClellan at 7:26. The next meeting of the Library Board is scheduled for Thursday, March 7, at 6:00 pm at Downtown Farmington.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees