

**Farmington Community Library Board of Trustees  
Board Meeting - 6:00 p.m. – November 9, 2023**

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Board Members Present: Murphy, Brown, White, McClellan, Doby, Muthukuda, Snodgrass

Board Members Absent: Hahn

Staff Members Present: Siegrist, Showich-Gallup, Peterson, Baker

Staff Members Absent: None

**CALL TO ORDER**

The Regular Board Meeting was called to order at 6:03 by President Ernie McClellan..

**APPROVAL OF AGENDA**

**MOTION** by White to approve the Agenda for the November 9, 2023 Board meeting with two changes - moving Swearing In Board Member till after Approval of Minutes and adding Master Plan under Sub-Committee Updates - was supported by Murphy.

**Vote: Aye: All in favor** (5-0) (Snodgrass not yet sworn in, Hahn absent, Doby late.)

**Opposed: None**

**Motion passed.**

**APPROVAL OF MINUTES**

**MOTION** by White to approve the Minutes of the Regular Board Meeting held on September 14, 2023, was supported by Brown.

**Vote: Aye: All in favor:** (5-0) (Snodgrass not yet sworn in, Hahn absent, Doby late.)

**Opposed: None**

**Motion passed.**

Note: there are no minutes for October due to a lack of quorum.

**SWEARING IN**

Sharon Snodgrass of Farmington Hills was sworn in.

**PRESENTATION**

Kristin Angel, Michigan CLASS

(Doby arrives.)

**TREASURER'S REPORT** (K. Brown)

**MOTION** by Brown to approve September expenditures totaling \$313,582.17 was supported by Doby.

**Vote: Aye: All in favor** (7-0)

**Opposed: None**

**Motion passed.**

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**MOTION** by Brown to approve October expenditures totaling \$360,881.87 was supported by Muthukuda.

**Vote: Aye: All in favor (7-0)**  
**Opposed: None**

**Motion passed.**

**MOTION** by Brown to receive and file September 2023 financial reports was supported by Muthukuda.

**Vote: Aye: All in favor (7-0)**  
**Opposed: None**

**Motion passed.**

**MOTION** by Brown to receive and file October 2023 financial reports was supported by Doby.

**Vote: Aye: All in favor (7-0)**  
**Opposed: None**

**Motion passed.**

#### **FRIENDS' REPORT** (S. Charlebois)

- Angeline Boulley author program - 200 in person, 269 individual logins online.
- Giving Tuesday is November 28; all donations that day will support Summer Reading Program.
- November Book Sale raised \$3300, compared with \$3500 in November, 2022, and \$4000 in May, 2023.

#### **LIBRARY DIRECTOR'S REPORT** (K. Siegrist)

- Bids received for 24/7 Hold Lockers.
- FCL is moving to Paylocity for payroll services due to lower cost, dissatisfaction with ADP. ADP will still need to be paid through August, 2024.
- NaNoWriMo - sessions for National Novel Writing Month are occurring at Farmington on Sundays from 2:00-4:00 and at Farmington Hills on Tuesdays from 7:00-8:30 pm.
- Peter Wegrzynowicz, Facilities Manager, will start on November 20.
- Meeting to discuss plans for upcoming millage renewal effort was held October 24.

#### **UNFINISHED BUSINESS**

##### Urban Libraries Council Statement on Race & Social Equity

**MOTION** by White to adopt the Urban Libraries Council Statement on Race & Social Equity was supported by Brown.

**Vote: Aye: All in favor (7-0)**  
**Opposed: None**

**Motion passed.**

#### **SUBCOMMITTEE UPDATES**

Personnel - consideration of Defined Contribution Waiting Period and Vesting Period

Master Plan - committee has begun to meet.

#### **NEW BUSINESS**

##### Liaison to Master Plan Committee

**MOTION** by Snodgrass to name Kathie Brown as board liaison to Master Plan Committee was supported by Doby.

**Vote: Aye: All in favor (7-0)**  
**Opposed: None**

**Motion passed.**

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FCL Organization Chart

No board approval necessary

**CORRESPONDENCE**

None

**PUBLIC COMMENT**

None

**TRUSTEE COMMENT**

President McClellan highlighted celebration of Veterans Day.

**ADJOURNMENT**

The Board meeting was adjourned by President McClellan at 7:50 pm. The next meeting of the Library Board is scheduled for Thursday, December 14, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary  
Library Board of Trustees