

**Farmington Community Library Board of Trustees
Board Meeting - 6:00 p.m. – September 14, 2023**

Board Members Present: Murphy, Brown, White, McClellan, Doby, Hahn, Muthukuda

Board Members Absent: None. One seat vacant.

Staff Members Present: Siegrist, Showich-Gallup, Peterson, Baker, Sexton

Staff Members Absent: None

CALL TO ORDER

The Regular Board Meeting was called to order at 6:05 by President Ernie McClellan..

APPROVAL OF AGENDA

MOTION by White to approve the Agenda for the September 14, 2023 Board meeting with the addition of Swearing in of Board Member was supported by Brown.

Vote: Aye: All in favor (6-0) (Muthukuda not yet sworn in.)

Opposed: None

Motion passed.

SWEARING IN

Dilhara Muthukuda of Farmington was sworn in.

APPROVAL OF MINUTES

MOTION by Doby to approve the Minutes of the Regular Board Meeting held on August 10, 2023, with the addition of a motion by Brown to receive and file July financial reports, was supported by Murphy.

Vote: Aye: All in favor: McClellan, Doby, Hahn, Murphy, Brown

Opposed: None

Abstain: White, Muthukuda

Motion passed.

MASTER PLAN PROPOSAL - MCD Architects, Steve Schneemann and Diane Schurg

MOTION by Hahn to approve \$22,800 for MCD to develop Master Plan for both Twelve Mile and Downtown was supported by Murphy.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

TREASURER'S REPORT (K. Brown)

MOTION by Brown to approve May expenditures totaling \$457,997.75 was supported by White.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

MOTION by Brown to receive and file August 2023 financial reports was supported by Hahn.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

FRIENDS' REPORT (S. Charlebois)

- Friends will move to holding two large book sales a year, in October and April.
- Author visit, Angeline Bouley, will be moved to The Hawk, if possible. As of September board meeting, in-person registration was full but would be reopened. Zoom is still open.
- Five board positions are open.
- Friends have \$143,000 in the bank. Most comes from memberships, as opposed to book sales.

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- FCL was awarded a grant under the Library Services and Technology Act for \$23,787. Grant is to improve access to programs and services for people with disabilities or limited functional literacy or information skills.
- FCL's Other Postemployment Benefits (OPEB) liability has significantly decreased; best options for funding in future are being studied. Currently, FCL is \$1,742, 301 over its liability.
- FCL Swag Store is now up online.
- Pat McCormick has notified MBM that FCL will cancel Ensure-IT Managed CM Security Services Agreement when contract ends November 4, 2023.
- Jillian Baker is introduced to board as new Assistant Director.
- Kristel Sexton provided update on the IDEA Task Force. IDEA = Inclusion, Diversity, Equity, Accessibility.

UNFINISHED BUSINESS

None

SUBCOMMITTEE UPDATES

None

NEW BUSINESS

New board member Dilhara Muthukuda introduced to board.

CORRESPONDENCE

None

PUBLIC COMMENT

None

TRUSTEE COMMENT

Hahn asked board to investigate holding some meetings in Farmington. Hahn asked board to study information he distributes on a bookmobile.

ADJOURNMENT

The Board meeting was adjourned by President McClellan at 8:27 pm. The next meeting of the Library Board is scheduled for Thursday, October 12, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees

DRAFT