

**Farmington Community Library Board of Trustees
Board Meeting - 6:00 p.m. - November 14, 2024**

Board Members Present: McClellan, Muthukuda, Brown, Murphy, White, Doby, Snodgrass,
one vacant seat

Board Members Absent: None

Staff Members Present: Siegrist, Baker, Showich-Gallup, Peterson, Wegrzynowicz

Staff Members Absent: None

CALL TO ORDER

The Regular Board Meeting was called to order at 6:01 by President Ernie McClellan.

APPROVAL OF AGENDA

MOTION by Murphy to approve the Agenda for the November 14, 2024, Board meeting was supported by Brown.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by White to approve the Minutes of the Regular Board Meeting held October 10, 2024, was supported by Doby.

Vote: Aye: All in favor: McClellan, Brown, White, Doby, Snodgrass

Opposed: None

Abstain: Muthukuda, Murphy

Motion passed.

TREASURER'S REPORT

MOTION by Brown to approve paying October 2024 operating bills totaling \$403,351.15 was supported by Muthukuda.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Brown to receive and file the October 2024 financial reports was supported by Murphy.

Vote: Aye: All in favor

Opposed: None

Motion passed.

FRIENDS' REPORT (S. Charlesbois)

- Per EveryLibrary, FCL's 72.2 percent approval rate of the millage renewal was the "third highest" approval rate in Michigan amongst libraries with issues on the November 5 ballot. (Per this humble recorder, it would appear that FCL was actually second highest, behind Franklin, and that thousands more people voted on the FCL renewal than the Franklin issue.)
- The Friends budgeted \$20,000 for the millage renewal campaign. Expenses totaled \$18,827.17.
- In an effort to recoup some of the expenses of the millage campaign, a fall letter will be going out to Friends to request donations. In addition, there will be an invitation to make online donations on Giving Tuesday.
- The October book sale raised \$4,800, one of the higher sale totals. Note for the future: some of the most lucrative Friends' sales in the country - annually earning \$100,000 or more - are run by groups that have a permanent store, and that sell more expensive used books online at higher prices. In FCL, the ongoing sale (not counting the spring, summer, and fall giant sales) at both branches raises roughly \$20,000 per year.
- The Viola Shipman author event was "hilarious" - very successful.

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- Wade Rouse - Viola S. - said that the FCL event was "one of my favorite events" in recent years. There were over 300 participants, total, between online and in-person.
- The Paranormal Investigation program participants DID detect paranormal activity inside the library. (Editorial comment from the secretary: It is hard to say how this information will affect number of visitors in the future.)
- With passage of the millage renewal, it will now fall to the Board to consider captures for the Downtown Development Authority, Brownfield Redevelopment Authorities (in both cities), and the Grand River Corridor Improvement Authority.
- Farmington City Council has tentatively scheduled interviews of applicants for the Library Board vacancy on December 2.
- Both branches will close at 3:00 pm on Wednesday, November 27 and remain closed on November 28 for Thanksgiving.
- The December meeting of the Library Board will be held at Liberty Street.

UNFINISHED BUSINESS

None

SUBCOMMITTEE UPDATES

Finance (K. Brown)

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- The Treasurer now is able to enact transactions between Comerica and MI-CLASS by phone. When any transfer occurs, notice is sent to the Board President and Treasurer, the Library Director, and to Plante Moran.

Facilities (S. Snodgrass)

Twelve Mile Roof

MOTION by Snodgrass to approve the bid from Royal Roof for \$745,000 for replacement of the flat areas of roof at Twelve Mile was supported by Doby.

Vote: Aye: All in favor

Opposed: None

Motion passed.

(Work will begin in spring, 2025.)

Cleaning Services

MOTION by Snodgrass to approve the bid from JanPro for cleaning services at an annual cost of \$120,336 was supported by Doby.

Vote: Aye: All in favor

Opposed: None

Motion passed.

Parking Lot Islands

No motion

- Master Plan for both branches of FCL will be presented to the Board at its December meeting.
- Next Facilities meeting will be December 5.

Personnel

- No report

NEW BUSINESS

None

CORRESPONDENCE

None

PUBLIC COMMENT

None

TRUSTEE COMMENT

C. Doby - Farmington Elks will be joining with Farmington Youth Assistance and FCL to welcome young people to the library and to distribute warm winter clothing. The Elks received a \$2,000 grant to do this. The Elks are also looking for help in scoring applications for Elks scholarships.

E. McClellan - FCL staff is paying attention to recent feedback regarding programming, and is working to determine whether current policies are adequate as staff serves what must be one of the most diverse communities in the nation.

ADJOURNMENT

The Board meeting was adjourned by President McClellan at 6:59. The next meeting of the Library Board is scheduled for Thursday, December 12, at 6:00 pm at Liberty Street.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees